

# Broad Oak Park Allotment Association

Chair: Nigel Feast  
Treasurer: Brian Bestley  
Secretary: Sophie Ellis-Gilchrist  
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## Agenda

**A.G.M.:** Broad Oak Park Allotment Association

**Saturday 24th February** 9:45a.m. refreshments and seed swap

10:00 - 11:15a.m. A.G.M.

**St Martha's Church Hall, Cooden Sea Road, Bexhill-on-Sea, East Sussex, TN39 4SL**

	AGENDA ITEM
1	<b>Welcome, registration and apologies for absence</b>
2	<b>Chairman's opening remarks (Nigel Feast)</b> Report on achievements since February 2017
3	<b>Treasurer's Report for 2017 and projection for 2018 (Brian Bestley)</b> <b>(Report to be proposed by a second member and voted on for adoption by the members present at the AGM.)</b> Date for water supply to be turned on to be proposed.
4	<b>Election of officer roles (February 2017- February 2018) (NF):</b> a. Chairperson b. Vice Chairperson c. Treasurer d. Secretary e. Up to 6 non-officer committee members f. Financial Independent Reviewer <b>(Members vote to elect 2018 Committee)</b>
5	<b>Matters to report and discuss:</b> a. Constitution and Tenancy Rule amendments (SEG) (Please see proposed changes highlighted in <b>green</b> on attached doc)  <i>Multiple Dispute Resolution Process</i> We wish to amend the tenancy agreement to ensure that repeated breaches are dealt with fairly for the plot holder in breach of the tenancy agreement and the association as a whole.  <i>Maintenance of the water tanks</i> (Please help us to maintain the site by not dumping waste around the boundaries or washing vegetables/boots in the water tanks. The tenancy rules already state that vegetables and equipment 'should' not be washed in the water tanks. The phrase 'should not' has been amended to 'must not' under

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3.6.1. in order protect members from contaminated waters.

## *Half-plot sharing*

Several plots are shared to half the workload. We have amended the tenancy agreement to reflect the rights of the 'helpers' when and if the main plot holders decide to relinquish their plot.

**(Members vote to ratify each amendment separately)**

b. Plots - identification (NF)

(As per the tenancy rules please ensure that your plot is numbered)

c. BOPAA bonfires (NF)

The committee wants to continue to offer the fire for one more year and then review its service. If the rules are contravened again at this point (e.g. household goods, items brought from home and non-combustible materials such as glass and plastic continue to be placed on this fire specifically for diseased crops and rotten wood from plots) the committee will consider halting the annual bonfire. This is due to the time and effort of volunteers having to remove items that cannot be burnt and on health grounds due to the potential dangers of burning non-combustible materials.

d. Members' volunteer groups (JP)

(Please reflect on your skills/contacts - if you think you could offer anything to the Allotment community please sign up at the meeting for the skills you feel you could and are willing offer.) To help out with these tasks you would **not** need to be a member of the committee.

- Maintenance - strimming of water tank areas and/or site borders, mowing or any other ideas such as painting/construction/mower maintenance
- Events management - ideas for events, preparation tasks, clearing up
- Community projects - bid writing, experience working with specific groups within the local community, project management
- Any other ideas.

**(Members to sign up on the sheets provided)**

e. Scarecrow competition to take place Summer 2018 (SEG)

(Competition rules and dates to be announced)